NCA SEND Referral Pathway for Emerging Needs.

- **Initial Concern**: Teachers should complete the referral form and inform the students Form Tutor and House Team.
- **Parent Engagement**: An email is shared with parents to inform them a referral has been submitted to the SEND team, this is logged on Bromcom on the student's profile under ‘support events’.
- **External Concerns**: If concerns are raised by parents or external professionals, these should be referred to the SEND team, following which there will be a phone call or meeting with parents to understand concerns.
- **Information Gathering**: A round robin is issued by the SEND team to teaching staff to determine whether concerns are isolated or across multiple subjects.
- **Observation**: The SEND Team conduct a classroom observation of the student.
- **Follow-Up**: The SEND team share class observation with parents and teachers and share strategies suggested. If appropriate house team may follow up with pastoral work.
- **Support Strategies**: Targeted strategies are shared with teaching staff based on observed areas of need.
- **Assessment Tools**: If needed, initial in school assessments are completed by the SEND team with the student, parents and teachers.
- **Assessment Results:** Results of the assessments and strategies are shared with parents and teachers.
- **Interventions**: If needed, interventions are put in place to support the student as per our Assess, Plan, Do, Review process.
- **Referrals to external agencies**: If needed referrals to external agencies such as YOUNITED, Occupational Therapy (OT), or Speech and Language Therapy (SALT) are completed.